

Enrollment No./Seat No.:

GUJARAT TECHNOLOGICAL UNIVERSITY
DIPLOMA IN ARCHITECTURE - SEMESTER - I EXAMINATION - WINTER 2025

Subject Code: DA01063051

Date: 29-12-2025

Subject Name: Communication Skills

Time: 10:30 AM TO 01:00PM

Total Marks: 70

Instructions:

- 1. Attempt all questions.**
- 2. Make Suitable assumptions wherever necessary.**
- 3. Figures to the right indicate full marks.**
- 4. Use of simple calculators and non-programmable scientific calculators are permitted.**
- 5. English version is authentic.**

	Marks
Q.1 Fill in the blanks/MCQs using appropriate choice from the given options.	14
(1) The main purpose of feedback is to _____.	
A. Confuse the speaker	
B. Complete the communication cycle	
C. Start a new conversation	
D. Delay communication	
(2) Which of the following is the correct sequence of the communication process?	
A. Encoding → Channel → Sender → Receiver → Feedback	
B. Sender → Encoding → Channel → Receiver → Feedback	
C. Receiver → Sender → Channel → Encoding → Feedback	
D. Channel → Sender → Feedback → Receiver → Encoding	
(3) Barriers caused due to differences in language, meaning, or interpretation are known as _____.	
A. Semantic barriers	
B. Emotional barriers	
C. Organizational barriers	
D. Psychological barriers	
(4) Body language is part of _____ communication.	
A. Verbal B. Visual C. Written D. Non- verbal	
(5) In organisational communication, “downward filtering” usually results in _____.	
A. Increased clarity	
B. Distorted messages at lower levels	
C. Improved precision	
D. Faster communication	
(6) The “CC” field in an email is used to _____.	
A. Hide recipients	
B. Attach files	
C. Send a copy to additional recipients	
D. Mark the mail as urgent	

- (7) Why does the speaker stop in the woods?
 A. To meet someone
 B. To watch the woods fill up with snow
 C. To take rest after a long journey
 D. To feed his horse
- (8) 'After Twenty years' is a prose-piece written by
 A. O. Henry
 B. Rabindranath Tagore
 C. Jawaharlala Nehru
 D. Ruskin Bond
- (9) The ravine had become a little heaven for wildlife because.....
 A. It was a hill where wild animal lived.
 B. It was a shelter for wild animals.
 C. It was a peaceful place for wild animals.
 D. It was place where nobody can enter.
- (10) The woods are filled with.....
 A. wind B. Rain C. Sunlight D. Snow
- (11) Why does the horse find it strange to stop in the woods?
 A. There is no food
 B. It is too cold
 C. There is no farmhouse nearby
 D. The horse wants to go home
- (12) The location of the story 'The Leopard' is near.....
 A. Dehradun B. Simla C. Mussoorie D. Manali
- (13) Who wrote the note?
 A. Bob B. Jimmy C. Vera D. O' Henry
- (14) The man was waiting for his.....
 A. Wife B. Friend C. Brother D. Customer

Q.2 (A) Attempt any two

06

- (1) Write a short note on Process of Communication.
- (2) Write a short note on Central idea of the poem "Stopping by woods on a Snowy Evening".
- (3) Describe the valley where the leopard lived.

(B) Attempt any two

08

- (1) Answer in brief.
 (i) What is Verbal communication? give example of it.
 (ii) How many types of communication are there? Which?
- (2) Answer in brief.
 (i) Where did Bob and Jimmy take the last dinner?
 (ii) Why had the ravine become a little heaven for wildlife?

- (3) Answer in brief.
(i) Why was Bob under arrest?
(ii) What according to the speaker will surprise the horse?

Q.3 (A) Attempt any two

06

- (1) Fill in the blanks with correct form of verbs.
(i) Every weekend, we _____ (plan) a short trip.
(ii) Meera _____ (wait) for the bus when I met her.
(iii) Rohit _____ (score) two goals in yesterday's match.
- (2) Fill in the blanks with correct form of verbs.
(i) It _____ (snow) outside right now.
(ii) They _____ (visit) us next week.
(iii) Mitali _____ (work) in this company for five years.
- (3) Fill in the blanks using correct verbs:
(i) _____ you ever _____ (travel) abroad?
(ii) Who _____ (invent) the telephone?
(iii) The lights _____ (go) out while we _____ (study).

(B) Attempt any two

08

- (1) Identify the underlined part of speech.
(i) He spoke **politely**.
(a) adjective (b) adverb (c) noun (d) verb
(ii) She bought a **new** dress.
(a) adjective (b) adverb (c) noun (d) pronoun
(iii) The manager **himself** approved the plan.
(a) pronoun (b) adjective (c) noun (d) verb
(iv) The baby cried **loudly**.
(a) adverb (b) adjective (c) noun (d) pronoun
- (2) Choose the correct answer.
(i) Stay here _____ I return.
(a) until (b) but (c) so (d) because
(ii) It was very dark, _____ we used a torch.
(a) so (b) because (c) but (d) or
(iii) She is good _____ singing.
(a) on (b) in (c) at (d) of
(iv) _____ he was tired, he completed the work.
(a) Although (b) Because (c) Since (d) So
- (3) Join using conjunctions.
(i) Hurry up. You will miss the bus. (otherwise/so/but)
(ii) The boy won the prize. He is my neighbour. (who/which/whose)
(iii) The weather was cold. We went for a walk. (although/and/so)
(iv) She bought the dress. It was on sale. (which/what/whom)

Q.4 (A) Attempt any two

06

- (1) Choose the appropriate modal.
(i) We _____ obey traffic rules. (should/can)
(ii) _____ you open the window, please? (will/may)
(iii) You _____ not use phones in the exam hall. (must/could)

- (2) Fill in the blanks with suitable modal auxiliary.
- (i) She _____ visit us next week. (future prediction)
 - (ii) We _____ respect our teachers. (moral obligation)
 - (iii) It _____ rain tomorrow. (Possibility)
- (3) Replace with the correct modal auxiliary.
- (i) Can God bless you!
 - (ii) May you lend me your book?
 - (iii) A student could follow school rules.

(B) Attempt any two

08

- (1) Identify the sentence pattern.
- (i) He / wrote / a letter (SVO, SVA, SVC)
 - (ii) Savita /cooks /very well (SVO, SV, SVA)
 - (iii) Birds / fly (SVA, SV, SVC)
 - (iv) The child / sang / beautifully (SVO, SVC, SVA)
- (2) Pick the correct verb.
- (i) Each of the players (was/were) awarded a medal.
 - (ii) Neither of the answers (is/are) correct.
 - (iii) My friend along with his parents (has/have) arrived.
 - (iv) Rice and curry (is/are) my favourite meal.
- (3) Correct the sentences.
- (i) The pair of shoes are expensive.
 - (ii) Ten kilometers are a long distance to walk.
 - (iii) Neither of the students have submitted the assignment.
 - (iv) The cost of these books are high.

Q.5 (A) Attempt any two

06

- (1) Write a paragraph on “Benefits of Healthy Eating”.
- (2) Write a paragraph on “My Favourite Festival”.
- (3) Answer the following.
- (i) What is CC in an email?
 - (ii) Why is subject line important?
 - (iii) E-mails should be written in a _____ tone. (formal/rude)

(B) Attempt any two

08

- (1) Write an email to the Library in-charge (citylibraryoffice@edu.org) to inquire about the procedure for getting a library membership.
- (2) write an email to National publishers placing an order for textbooks for the upcoming academic year, mentioning quantity and delivery deadline.
- (3) True/False.
- (i) Emails should be checked before sending.
 - (ii) Subject lines must be short and clear.
 - (iii) Email communication is slow compared to letters.
 - (iv) Email is a fast mode of communication.
